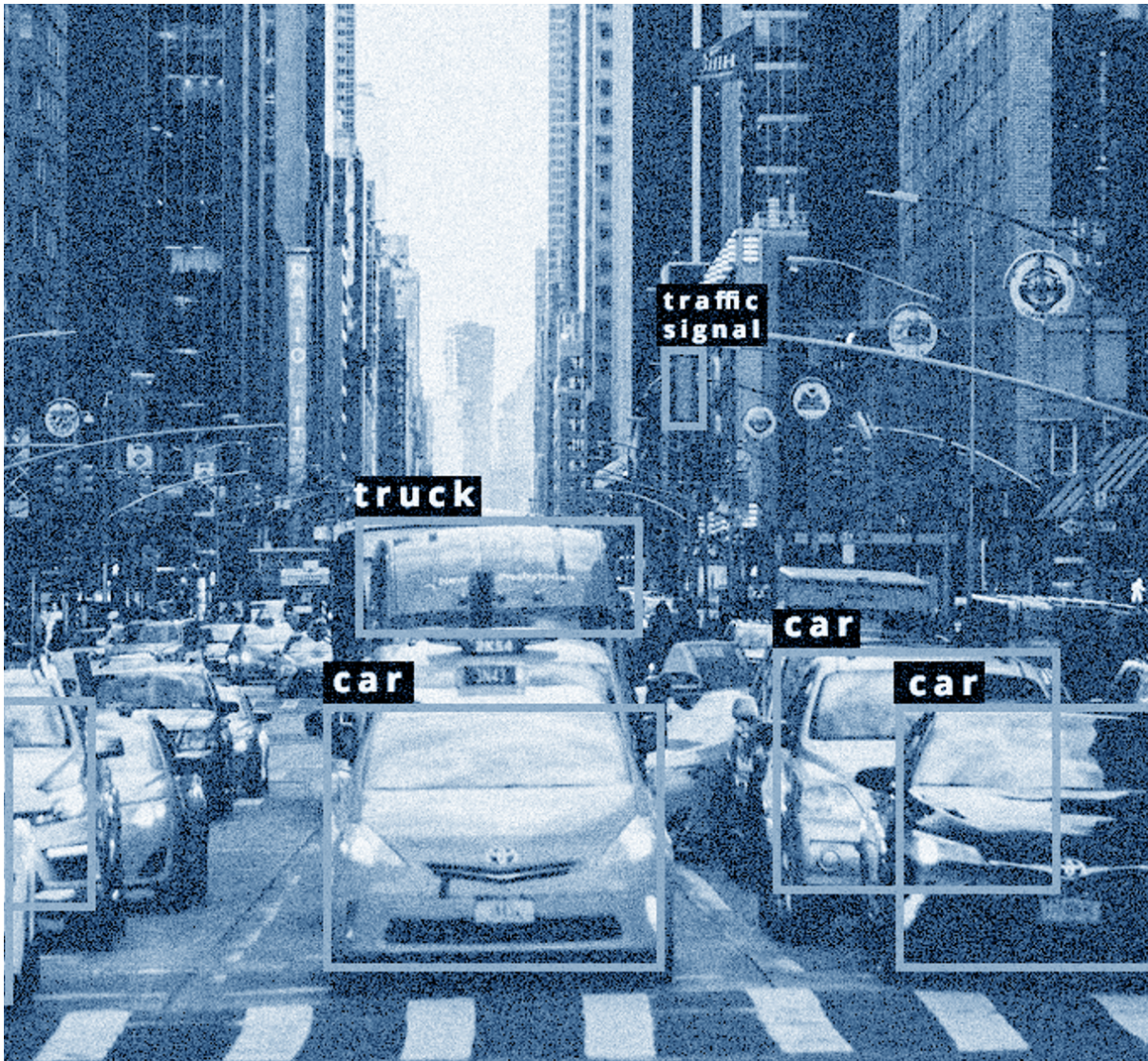




BYLAWS

KTH AI Society

Adopted by Board 26/27, 2026-07-06

Last amended by Board 26/27, xxxx-xx-xx

1 General

1.1 Official Name

The name of the organization is KTH AI Society, hereafter referred to as the Society.

1.2 Purpose

AI Society was born from a collective mission: to bridge understanding, foster collaboration between academia and industry, and empower talents to shape the future of AI.

We strive to be a catalyst for positive change, ensuring that the voices of students play a significant role in defining the trajectory of AI and its impact on our collective future.

1.3 Status of the Bylaws

KTH AI Society Bylaws shall be the policy document that is most immediately subordinate to the KTH AI Society Statutes. In the event of any contradiction between these Bylaws and the Statutes, the Statutes shall take precedence.

1.4 Amendments to the Bylaws

Amendments to these Bylaws shall be formally adopted if they have been approved by a relative majority vote at a meeting of the Board of KTH AI Society, provided a quorum is met.

1.5 Method for Announcing Decisions

Official decisions, updates, and resolutions made by the Board or the Society shall be announced and communicated transparently to the members via Mattermost, which serves as the primary internal digital communications platform.

2 Core values

The KTH AI Society core values shall permeate and guide all the activities of the Society and shall comprise the following:

- **Inclusivity:** Embracing diversity of thought, background, and experience.
- **Curiosity:** Encouraging a relentless pursuit of knowledge and the continuous exploration of new ideas and technologies.
- **Collaboration:** Driving meaningful progress through collective efforts and cooperation between industry, academia, and external organizations.
- **Education:** Promoting the importance of knowledge-sharing and learning as a catalyst for empowerment.
- **Innovation:** Fostering an internal culture that embraces creativity and unconventional thinking.
- **Responsibility:** Upholding a strict commitment to ethical practices in the development and application of artificial intelligence, prioritizing responsible innovation that considers broader societal impacts.

3 Branding

3.1 Symbol and Name

The official symbol and the name "AI Society" are the exclusive property of KTH AI Society. The symbol is a minimalistic interpretation of a brain. Its circular design serves as a representation of community, fellowship, and movement.



3.2 Formal Color Palette System

To ensure cross-platform brand integrity and uniform reproduction across both physical and digital assets, the Society establishes a strict multi-tier color architecture. All media created by or for the Society must conform to these exact HEX color codes:

1. **Primary Palette (Core Brand Markers):**
 - **Brand White:** #FFFFFF — Utilizing full light fields to maximize contrast and canvas cleanliness.
 - **Brand Blue:** #1751A6 — Serving as the primary digital and physical signature color, anchoring the society's visual presence.
2. **Secondary Palette (Support and Utility Markers):**
 - **True Black:** #000000 — Used for dominant textual weight, structured framing, and deep visual anchors.
 - **Mid Gray:** #C4C6CD — Utilized for secondary text hierarchies, visual boundaries, and adjacent shading scales.
 - **Light Gray:** #E5E6EB — Reserved for subtle structural fields, block dividers, and neutral background canvas layers.

3.3 Brand Philosophy and Design Principles

The overall visual delivery must structurally reflect the principle of **Elevated Academia**. This core design philosophy mandates the following operational principles:

1. **Academic Seriousness vs. Playfulness:** Taking explicit inspiration from traditional academic pages, the Society elevates classic formats by infusing a touch of modernity and playfulness. Graphics and design elements must be carefully curated to reflect a balance between academic credibility and an inviting, dynamic aesthetic that speaks directly to the next generation of AI enthusiasts. The branding must take pride in being tech enthusiasts and nerds, intentionally celebrating the joy of intellectual exploration.
2. **Simplicity as the Overriding Guide:** While dealing with intricate and advanced AI topics, the Society maintains an absolute commitment to clarity and simplicity in its communication. Language must remain refined, avoiding unnecessary complexity. Content must be systematically crafted to resonate with both seasoned tech professionals and individuals entirely new to the field.

3. **Minimal Graphic Friction:** This commitment to simplicity extends strictly to graphics. Layouts must decisively avoid visual clutter and favor extreme simplicity. Visual identity assets must rely on bold, confident headlines paired with expansive fields of a single color.

3.4 Mandate and Responsibilities of the Art Director (AD)

The Art Director (AD) is a Board-appointed officer serving as the primary custodian and creative executor of the Society's visual identity framework. Upon formal appointment, the AD is structurally recognized as a Regular Member of the Society as defined under Section 5.2, holding full democratic rights within the ecosystem framework.

- **Core Responsibilities:** The AD is explicitly tasked with maintaining and distributing all official graphic templates and brand guides, providing constructive visual critiques within the Quality Control (QC) Social Media Channel, and working closely alongside the Head of Growth and other Project Group Leads to execute assets for flagship reports, marketing campaigns, and corporate distributions.
- **Asset Freedom:** The AD oversees personal-use brand templates, ensuring members have the creative flexibility to design assets for internal sub-events while maintaining overall brand alignment under the guidance of the AD and the Head of Growth.

3.5 Jurisdictional Veto Power and Mandate of the Art Director

To ensure long-term brand equity and insulate the Society's visual identity from systemic fragmentation or voting blocks that compromise aesthetic integrity, the Art Director holds a defensive, qualitative design veto right under contractual mandate.

- **Strict Limitation to Design (Exclusion of Content):** The Art Director's veto power applies strictly to visual formatting, graphic asset layouts, template metrics, and brand guideline compliance (§3.2, §3.3). Under no circumstances shall the Art Director possess the authority to veto, censor, or restrict the textual, strategic, or factual *content* of an initiative, partnership deal, marketing copy, or project proposal. The ownership of operational and informational content remains entirely with the respective Project Group Leads and the Board.
- **The Constructive Mandate:** The Art Director cannot issue a purely obstructive veto. If a graphic asset or template is vetoed in the Quality Control (QC) Social Media Channel on Mattermost, the Art Director is strictly obligated to immediately do one of the following to prevent operational gridlock:
 1. Provide clear, explicit, and actionable design improvement suggestions that allow the submitting team member to easily bring the asset into full brand compliance; or
 2. Personally assume execution of the asset and make the necessary design adjustments to resolve the brand friction themselves.
- **Limitations and Board Recourse:** The veto must be exercised in good faith following an explicit review in the QC Social Media Channel. If a dispute arises regarding whether a veto has exceeded its visual scope or failed to meet the constructive mandate, the Board retains the authority to arbitrate and may override the veto.

3.6 Trademark Registration

The name "AI Society" and associated logo are officially registered trademarks in Sweden under the Swedish Patent and Registration Office (*Patent- och registreringsverket*, PRV).

- Registration Number: 641281

3.7 Scope of Protection

The trademark provides exclusive rights to KTH AI Society for a ten-year duration extending until March 18, 2036 (subject to renewal), formally covering the following classifications:

- Class 41: Educational events, conferences, competitions, and ticketing.
- Class 42: Research, computer technology, and Artificial Intelligence as a Service (AIaaS).

3.8 Authorization and Enforcement

The Board retains the sole right to authorize, restrict, or enforce the use of the Society's logo, name, and registered trademark in all internal and external communications, marketing, partnerships, and merchandise. Any unauthorized commercial or non-commercial use shall be subject to legal review by the Board.

3.9 Social Media Praxis and Quality Control Policy

This policy applies strictly to all individuals with access to official KTH AI Society social media channels, including general team members and Board Members.

1. Quality Control and Content Approval Process

- Every piece of content intended for public distribution must pass through the dedicated Quality Control channel on Mattermost.
- Content cannot be published without explicit approval from three parties: the Head of Growth, the Art Director, and the respective Business Lead responsible for the event. This ensures absolute alignment from a brand, visual, and contractual perspective.
- External reposting on official channels is strictly controlled and requires direct approval from both the Head of Growth and the Head of Business.

2. Interaction and Commenting Guidelines

- Growth team members are authorized and encouraged to comment on external posts that tag the society, provided the interaction directly benefits the organization's reputation.
- Approved Interaction Examples: If an attendee posts a thank-you note about an event, acceptable responses include: "Thanks for attending, glad you enjoyed it!" or "Glad you enjoyed, looking forward to seeing you at many more!" If a co-host posts an announcement, responses like "Looking forward to it!" or "Can't wait!" are highly encouraged.
- Prohibited Interaction Examples: If an external entity tags the society in an unauthorized manner or attempts to undermine the organization (such as a company tagging the society in a job post without a formal partnership agreement), no engagement or response is permitted. When in doubt, defer to the Head of Growth.

3. Celebrating Member Accomplishments

The society actively promotes the achievements of its internal community to highlight top talent, but interactions must remain professional and selective.

- Allowed Engagement: Liking and commenting on significant, high-value professional milestones such as new jobs, internships, exchange programs, and graduations.
- Prohibited Engagement: Interacting with low-value corporate posts or generic LinkedIn filler content.
- Core Guideline: Ask yourself, "Does this accomplishment reflect well upon KTH AI Society?" If the answer is unclear, consult the Head of Growth before interacting.

3.10 Intellectual Property Rights

All intellectual property rights, including but not limited to software code, designs, graphics, marketing materials, written content, databases, and event concepts developed, created, or modified by the Member in connection with their duties for KTHAIS, shall automatically become the sole property of KTHAIS upon creation. The Member waives all moral rights to such work to the maximum extent permitted by Swedish law.

4 Language of Operations

4.1 Working Language of the Society

The primary working language for operations, official meetings, and decision-making within KTH AI Society shall be English. All official decisions, minutes, and resolutions must be formulated and adopted in English to ensure full inclusivity of international and domestic members alike.

4.2 Policy Documents and Statutes

All official policy documents, bylaws, and statutes shall be made available in English. If a document is translated into Swedish for administrative, institutional, or legal purposes (such as THS compliance), the English version shall take precedence in case of any discrepancies or interpretation disputes, unless otherwise mandated by Swedish law or THS central regulations.

4.3 Agenda and Meeting Summons

Summonses, agendas, and formal notices for General Meetings (*Årsmöte*) and Board meetings shall be issued in English.

4.4 Digital Presence and Website

To the greatest extent possible, the official KTH AI Society website, social media channels, and public informational materials shall be maintained in English to ensure accessibility to the entire KTH community and external global partners.

5 Membership and Ecosystem Architecture

5.1 Membership Categories and Core Rights

The legal entity of the Society officially consists of the following membership categories:

1. **Regular Members:** Current students registered at KTH who hold an active operational role within a specific Project Group (Section 9).
 - **Rights:** Regular Members hold full democratic voting rights at all General Meetings.
2. **Support Members:** Alumni, KTH staff, external researchers, industry partners, or non-KTH students who wish to formally align with the Society.
 - **Rights:** Support Members hold the right to attend and speak at General Meetings but possess no voting rights and cannot hold elected Board positions.

Exclusions: For the avoidance of doubt, temporary project-based **Consultants** (Section 7.2) are external contributors and do not hold the status or voting rights of Regular Members.

5.2 Admission to Official Membership

Official status as a Regular Member or Support Member is granted upon formal recruitment by the Society or formal application to, and subsequent review by, the Board. Admission is subject to the completion of project group placement or election and, if applicable, the payment of any annual membership fee determined by the General Meeting (*Årsmöte*). The Society operates under strict non-discrimination principles and shall not discriminate based on study program, background, nationality, gender, or any other ground protected by Swedish law.

5.3 Rights and Obligations

All members are strictly obligated to act in accordance with these Bylaws, and all official executive decisions made by the Board.

Members, Talent Pool participants, and officers are strictly required to conduct themselves professionally at all times and maintain professional communication standards, whether interacting in real life or communicating across the Society's internal and external digital channels. When representing the Society at external hackathons, corporate events, closed-door dinners, or on open media platforms, all individuals must uphold strict professional decorum. Any behavior bringing public disrepute to the Society, demonstrating unprofessional misconduct, or leaking confidential corporate/partner data from high-stakes closed-door events, shall be treated as a severe violation of obligations and constitute immediate grounds for exclusion in strict accordance with Section 4.7 of the Statutes.

5.4 External Representation and Internal Channel Integrity

No member is authorized to formally represent KTH AI Society at large external events, including but not limited to hackathons, conferences, academic summits, or panel discussions without obtaining prior written approval from the Board. Furthermore, members shall not broadcast links to external events, nor market Venture Capital (VC) firms, third-party companies, or external entities within internal communication channels (such as Mattermost). Any such promotional or broadcast material must be reviewed and explicitly approved by the **Head of Business Development** prior to distribution.

5.5 Anti-Bribery, Financial Integrity, and Conflicts of Interest

To protect the credibility of the organization, all members (with specific emphasis on, but not limited to, the Business Development Project Group) are strictly prohibited from soliciting, accepting, or

agreeing to accept any form of bribe, personal kickback, unauthorized monetary compensation, or inappropriate gifts from external companies, sponsors, or partner organizations. All corporate negotiations and strategic partnerships must be conducted transparently and in the best structural interest of the Society. No member shall compromise the terms of a deal or grant unfair advantages to an external entity for personal gain.

6 The Board

6.1 Purpose and Responsibility

The Board is the executive body of the Society and is responsible for managing its strategic direction, financial health, administration, and day-to-day operations between General Meetings. The Board represents the Society externally and ensures activities align with the core values (Section 2).

6.2 Composition of the Board

The Board shall consist of seven (7) specific officer roles, elected individually by the General Meeting:

1. **Chairperson:** Holds ultimate accountability for the strategic vision, legal standing, and operational execution of the Society. The Chairperson serves as the definitive face of the society, commanding all executive processes, presiding over Board meetings to drive structural alignment.
2. **Vice Chairperson:** Assists the Chairperson, assumes their responsibilities in their absence, and typically oversees internal governance or administration.
3. **Head of AI Development:** Responsible for leading applied AI product initiatives, overseeing development projects from prototype to deployment, and building the internal tech community through hands-on workshops and technical events.
4. **Head of AI Research:** Responsible for leading applied and frontier research initiatives, driving experiments, overseeing research projects, and bridging the society with KTH faculties and labs.
5. **Head of IT:** Responsible for the Society's digital infrastructure, website maintenance, software tools, and data security.
6. **Head of Business Development:** Responsible for corporate sponsorships, industry relationships, career events, and securing external funding.
7. **Head of Growth:** Responsible for marketing, community, public relations, and scaling the presence of the Society within and outside KTH.

6.3 Decision-Making and Quorum

The Board has a quorum when 3 out of 7 Board members are present. Decisions are made by a simple majority vote. In the event of a tie, the Chairperson holds the casting vote (according to § 14.3 in the statutes).

7 Advisory and External Support

7.1 Board Advisors

The Board may appoint Board Advisors to provide strategic guidance, industry expertise, or academic oversight to the Society.

- **Eligibility:** Advisors do not need to be regular members of the Society and can be external industry professionals, faculty members, or alumni.
- **Appointment:** Advisors are elected and appointed by a majority vote of the Board.
- **Powers:** Advisors hold no executive powers or voting rights within Board decisions or General Meetings. Advisors do not possess veto rights over any Board decisions or Society activities unless explicitly granted. Their role remains strictly advisory; while the Board shall carefully consider their counsel, the Board retains full operational and decision-making authority.
- **Conduct and Decisions:** Once the Board has formally reached a decision, Advisors must respect the outcome. Advisors shall not attempt to pressure, coerce, or unduly influence the Board into reversing or altering a finalized decision.

7.2 Consultants

The Board or individual Project Group heads may onboard Consultants to assist with specific projects, tasks, or time-bound initiatives.

- **Eligibility:** Consultants are external contributors who are not required to hold official membership in the Society.
- **Appointment:** Consultants are brought in on an ad-hoc basis for the duration of a specific project, as approved by the responsible Board member.
- **Powers:** Consultants have no voting rights within the Board, Project Groups, or General Meetings, and their access to internal operations is strictly limited to the scope of their assigned project.

8 General Meetings and Elections

8.1 The Highest Decision-Making Body

The General Meeting (*Årsmöte*) is the highest decision-making authority of KTH AI Society. All Regular Members hold the right to attend, speak, submit motions, and vote.

8.2 Annual General Meeting

The Annual General Meeting shall be held at least once per academic year. A formal summons and agenda must be sent to all members via digital channels no later than one (1) week prior to the meeting.

8.3 Election of the Board

The seven (7) Board members outlined in Section 6.2 shall be democratically elected during the General Meeting.

- **Eligibility:** Candidates are not required to be existing Regular Members of the Society at the time of their nomination or election, but they must be active students registered at KTH. Upon successful election to the Board, they automatically assume all rights and obligations of a Regular Member.

- **Voting Mechanism:** Elections shall be held via a secret ballot if requested by any voting member present.

9 Operational Project Groups

9.1 Project Group Structure, Hierarchy, and Jurisdictional Boundaries

The operational activities of the Society are executed through five (5) distinct Project Groups: AI Development, IT, AI Research, Growth, Business Development. Each project group is led by its respective Board member (the Project Group Head) who serves as the executive leader. Each project group may feature an internal hierarchy consisting of project leads, team leads, and general officers as defined and approved by the Board.

- **Exclusivity of Mandate (Jurisdictional Boundaries):** Project Groups are strictly prohibited from executing tasks, hosting initiatives, or making commitments that fall under the explicit mandate of another project group.
- **Restrictions on Leadership:** This boundary applies strictly to all personnel, including Project Group Heads. A Project Group Head shall not direct their team, nor personally attempt, to undertake operational actions that belong to another project group's portfolio.

9.2 Logistical Alignment

To ensure operational continuity across all project groups, applicants and active team members must maintain alignment with the structural requirements of their respective teams regarding availability, scheduling constraints, and the in-person, hybrid, or remote working models mandated by the Project Group Head.

9.3 AI Development

- **Head:** Head of AI Development
- **Project Group Purpose & Mandate:** The AI Development Team builds real-world AI applications from idea to deployment. Members work across the stack in small project teams as Developers or Tech Leads, designing and implementing products that utilize advanced technologies such as Large Language Models (LLMs), agents, retrieval-augmented generation (RAG) pipelines, machine learning models, computer vision and OCR systems, and modern software engineering practices.
- **Target Candidate Profile:** Engineered for students who demonstrate high curiosity about AI systems and a strong motivation to collaborate on engineering initiatives. Members must be comfortable writing code and capable of transforming technical concepts from low-fidelity prototypes into deployment-ready software products, balancing experimental implementation with strong engineering judgment.
- **Internal Hierarchy and Roles:**
 1. **Head of AI Development (Board Officer):** Establishes the macro strategic direction and focus areas for the academic year. Formulates project scope and priorities, approves product proposals, designates and guides Technical Leads, oversees development projects from idea to deployment, and manages relationships with external partners and organizations.
 2. **Technical Lead:** A cycle-specific leadership role assigned per-project. Fundamentally, a Technical Lead is a peer Developer on the project team who additionally assumes the extra administrative and logistical responsibilities of project coordination, planning, hosting weekly meetings, and tracking task execution. They

remain fully responsible for carrying out the core development and engineering tasks of the project in tandem with their peer Developers, contributing directly to the physical building and shipping of the product. This role is project-bound and does not represent a permanent structural hierarchy.

3. **Developer:** Core project members who carry out the day-to-day engineering execution. Responsibilities include designing system architecture, implementing and integrating AI-powered features, building and deploying software across the stack, and documenting technical decisions and progress.

9.4 IT

- **Head:** Head of IT
- **Project Group Purpose & Mandate:** The IT Team is directly responsible for the foundational digital infrastructure that powers the Society. Standard obligations include maintaining and continuously improving the official web platforms, engineering custom software solutions, and enabling all other operational project groups by designing, deploying, and providing a stable internal developer platform, data security protocols, and internal tools. The team operates under a flat hierarchy where all members, regardless of track, are expected to exercise independent engineering mindsets and maintain strict project ownership.
- **Target Candidate Profile:** Structured for students focused on collaborative software development, resilient system design, and infrastructure maintenance. Members must be comfortable writing code, possess a thorough curiosity regarding systemic workflows, and display a commitment to shipping secure, reliable, and highly automated internal digital platforms.
- **Internal Hierarchy and Roles:**
 1. **Head of IT (Board Officer):** Establishes the macro technical strategy and digital infrastructure direction for the academic year. Formulates project scopes, approves internal engineering proposals, and directly oversees, manages, and assists the IT team tracks in their endeavors. Serves as the primary system administrator responsible for user onboarding across core platforms (including Google Workspace, Mattermost and the official KTHAIS Website), Virtual Private Server (VPS) administration, and Domain Name System (DNS) configurations. Manages the deployment of internal tools and ensures the reliability and security of the society's digital ecosystem.
 2. **Software Engineer:** A highly code-oriented contributor responsible for maintaining, evolving, and building the society's digital products. Software Engineers work across various modern technologies and can choose to operate as full-stack developers or lean specifically into frontend or backend development. In addition to maintaining the existing public website, they are responsible for taking new, custom software projects from initial prototype to production.
 3. **Platform Engineer:** A systems-focused contributor who acts as a workflow architect embedded across one or more AI Society teams. Platform Engineers are responsible for mapping operational workflows, identifying organizational bottlenecks, and designing comprehensive integration and automation solutions. They use systems thinking to build internal developer platforms and optimize processes, ensuring the entire society operates efficiently.

9.5 AI Research

- **Head:** Head of AI Research
- **Project Group Purpose & Mandate:** The AI Research Team explores frontier and applied artificial intelligence through student-led research projects, paper readings, rigorous

experimentation, model evaluation, and clear technical communication. Members operate in small research groups to analyze recent AI literature, reproduce or extend existing methods, design and run experiments, build research prototypes, contribute to AI-related open-source, and translate findings into technical reports, demos, academic workshops, or detailed documentation.

- **Target Candidate Profile:** Geared toward students who are intellectually rigorous, analytically mature, and excited to think deeply about complex AI systems. Core competencies include a strong willingness to parse highly technical papers, careful reasoning, and clear technical communication. Prior familiarity or a desire to develop skills in ML frameworks (e.g., PyTorch), data handling, model training, evaluation, fine-tuning, or specific domains like Computer Vision, NLP, and Robotics is highly valued.
- **Internal Hierarchy and Roles:**
 1. **Head of AI Research (Board Officer):** Establishes the macro strategic direction and focus areas for the academic year. Formulates project bounds, approves research proposals, designates and guides Research Leads, oversees research projects, and manages relationships with external academic labs and faculties.
 2. **Research Lead:** A cycle-specific leadership role assigned per-project. Fundamentally, a Research Lead is a peer Researcher on the project team who additionally assumes the extra administrative and logistical responsibilities of project coordination, milestone planning, hosting weekly meetings, and tracking task execution. The Research Lead must update the Head of AI Research on a regular basis regarding the project's progress. This role is project-bound and does not represent permanent structural hierarchy. They remain fully responsible for carrying out the core research, implementation, and engineering tasks of the project in tandem with their peer Researchers, contributing directly to the project's code, experiments, and other final deliverables.
 3. **Researcher:** Core project member who carries out the day-to-day scientific and engineering execution. Responsibilities include analyzing related literature, implementing model architectures and algorithms in code, executing training runs or evaluations, cataloging experiments, and report writing, or presentation.

9.6 Growth

- **Head:** Head of Growth
- **Project Group Purpose & Mandate:** The Growth Team drives the strategic expansion, brand identity, and community vitality of the Society through data-driven marketing, ecosystem growth initiatives, and internal culture building. Serving as the organization's Go-To-Market (GTM) engine, the team owns the production of the Annual Report, alumni network, talent pool, executes recruitment marketing strategies, analyzes audience metrics, manages merchandise, curates internal community events, and enforces branding compliance across all public communication channels.
- **Target Candidate Profile:** Designed as a strategic launchpad for students wanting to immerse themselves in the AI ecosystem from a business, strategic, or creative perspective. The role requires a strong sense of ownership, high efficiency, and the organizational agility to balance responsibilities with academic coursework. It is ideal for individuals interested in fields like Marketing, Brand Strategy, GTM Execution, Data Analytics, or Management Consulting.
- **Internal Hierarchy and Roles:**
 1. **Head of Growth (Board Officer):** Establishes the strategic marketing direction, brand identity metrics, and expansion targets for the academic year. Formulates project bounds, sets campaign directions, designates and guides Growth Leads,

oversees growth projects, and manages relationships with external marketing platforms, cross-functional partners, and the Business Team. This is a high-level leadership and governance role focused on cross-functional alignment and team enablement, serving as the final authority on branding compliance, public relations, team workflows, and internal marketing processes.

2. **Growth Lead:** A cycle-specific leadership role assigned per-pillar. Fundamentally, a Growth Lead is a peer growth marketer on the project team who additionally assumes the extra administrative and logistical responsibilities of project coordination, milestone planning, hosting weekly meetings, and tracking task execution. This role is project-bound and does not represent a permanent structural hierarchy. They remain fully responsible for carrying out the core promotional execution, content creation, and media production tasks of the project in tandem with their peer Growth Associates, while taking strategic ownership over a specific workstream such as the Alumni Network, the flagship event (The Node), the Newsletter, the Talent Pool, or Internal Events, and serving as an official structural mentor to Growth Associates.
3. **Growth Associate:** Core project members who carry out the day-to-day strategic expansion and data-driven marketing execution. Responsibilities include deploying digital content across communication channels, executing assigned pre-event and post-event promotional strategies, capturing high-quality live media production, handling analytics tracking, and providing hands-on event support. This highly operational entry-point position develops a deep mastery of brand management and go-to-market execution, allowing high-performing Associates to earn full promotional ownership of major event campaigns.

9.7 Business Development

- **Head:** Head of Business Development
- **Project Group Purpose & Mandate:** The Business Team completely owns every commercial and strategic relationship between the Society and the external corporate world, spanning initial outreach, sponsorship negotiations, deal structuring, and long-term collaborations with major technology and AI enterprises. The project group acts as a core representative to corporate counterparts, analyzing market data to maximize institutional partnership value and preparing reports that ensure the Society remains a highly credible institutional partner.
- **Target Candidate Profile:** Tailored for business-oriented and technically sharp individuals who take proactive initiative, execute tasks flawlessly, and demonstrate a high level of professional decorum. Members must be committed to scaling the Society's international ecosystem presence and building sustainable, high-impact enterprise frameworks that outlast their tenure.
- **Internal Hierarchy and Roles:**
 1. **Head of Business Development (Board Officer):** Establishes the macro strategic direction and annual focus areas for the Society's corporate and sponsorship strategy. Owns the full deal pipeline - setting partnership priorities, approving deal structures and outreach strategy, and maintaining oversight of every active negotiation across the team. Appoints and guides Business Development Leads, oversees the complete partnership lifecycle from prospecting to long-term account management, and drives relationships with strategic external stakeholders at the executive level. This is a high-level leadership and governance role serving as the final authority on deal terms, partnership compliance, and institutional sponsorship standards.
 2. **Business Development Lead:** A leadership role functioning as project manager for the deals and initiatives assigned to them. Fundamentally, a Business Development Lead is a peer Business Development Associate who additionally assumes ongoing

project management responsibilities - planning deal or event timelines, hosting working meetings, coordinating deliverables, and ensuring execution meets the Society's institutional standards. For each assigned deal or project, they are supported by a team of Business Development Associates and remain fully responsible for carrying out core business development work themselves - outreach, relationship management, and deal preparation - in tandem with their Associates.

3. **Business Development Associate:** Core project members who support Leads in bringing deals and partnerships to life. Associates run point on cold outreach and early conversations with prospective partners, help shape sponsorship materials and proposals that make KTHAIS a credible institutional counterpart, and sit in on negotiations to learn how deals actually get structured and closed. They dig into market and partnership data to figure out what's actually working, keep communication with partners sharp and professional, and maintain clear records of where every deal stands. It's a hands-on, high-exposure role - Associates get real reps at commercial execution early, working directly alongside a Lead rather than being handed isolated tasks.

10 Financial Management and Audit

10.1 Fiscal Year

The fiscal year of the Society shall run from January 1 to December 31.

10.2 Financial Responsibility and Accounting

The **Head of Treasury** is directly responsible for the daily accounting, bookkeeping, and financial records of the Society.

- **Status and Team:** The Head of Treasury is an elected officer position but does not hold a seat on the executive Board; instead, this role operates directly under the **Business Development Team**.
- **Transactional Signing Rights and Payment Executions:** To ensure operational efficiency and prevent administrative gridlock, the Head of Treasury is formally granted operational signing and execution rights directly with the Society's banking institutions (SEB and Collector Bank) for the sole purpose of processing day-to-day payments, transfers, and digital clearing workflows. However, this transactional signing right is strictly executionary; the Head of Treasury is legally and structurally prohibited from executing any payment or transfer unless the underlying budget line or specific expenditure has been explicitly reviewed and approved by the Board in advance.
- **Board Oversight and Corporate Platforms:** The Board retains ultimate statutory oversight over the Society's financial ecosystem. To ensure absolute transparent accounting standards and secure asset management, the Society establishes its operational bank account infrastructure through Skandinaviska Enskilda Banken (SEB) for day-to-day transactional liquidity and utilizes complementary merchant facilities such as Collector Bank where necessary. All formal financial tracking, transaction recording, and balance sheets must be actively updated and maintained using Fortnox as the official software solution for accounting compliance. The Head of Treasury must regularly report the fiscal status to the Board, and all major budgets, capital allocations, or discretionary expenditures require explicit Board approval.

- **Individual Expense Protections:** Every purchase, transaction, or financial commitment made on behalf of the Society by any member, team lead, or officer must strictly adhere to the verification protocols and reimbursement limits set forth in the [KTH AI Society - Expense Reimbursement Guide](#). No individual may bypass these predefined validation steps, and unauthorized out-of-pocket expenses that violate the guide's framework shall not be eligible for corporate reimbursement.

10.3 Auditors

The General Meeting shall elect at least one (1) Auditor. The Auditor's role is to independently review the Board's financial management, the accounting records maintained by the Head of Treasury, and meeting minutes, before submitting an audit report (*revisionsberättelse*) to the Annual General Meeting.

10.4 Authorized Signatories

The right to sign legal contracts, corporate sponsorship agreements, and financial commitments on behalf of the Society (*firmateckning*) is held strictly by the **Chairperson** and the **Vice Chairperson**.

- **Operational Restrictions:** The Head of Business Development and the Head of Treasury may negotiate partnership terms, but they possess no inherent authority to legally bind the Society to external corporate contracts without explicit written authorization or co-signature from an authorized Board signatory.

11 Amendments to the Bylaws

11.1 Procedure for Amendments

Proposals for amendments to these Bylaws may be submitted by any Board member or via a motion by a Regular Member.

11.2 Historical Version Control

Any approved amendments must be recorded chronologically in the document header, noting the date of the Board meeting and the specific version identifier (e.g., Board 2026/27).

12 Interpretation of Statutes

12.1 Final Authority

If a dispute arises regarding the interpretation of these Bylaws between General Meetings, the Board's interpretation shall apply. The final authority on statutory interpretation rests with the General Meeting.

Appendix



Appendix A: Brand Guidelines

To maintain a unified visual identity across the entire organization, all designs, assets, and media created for KTH AI Society must reflect the design philosophy and utilize the official creative assets hosted at the following master location:

[The Official Brand Book](#)

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Inleed DocSign

Signerad med

Signerat Dokument

via Inleed DocSign - <https://docsign.se>



Undertecknare

JOSEPH KHOURY - 20050418-XXXX

Signerade med BankID 2026-07-07 10:54:20 Ref: 019f3bc8-fd81-769b-8d88-61f982f5e876

NITIN SOOD - 20050910-XXXX

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SAMOUIL MOSIOS - 20010113-XXXX

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ELLEN IRENE GRÖNHOLM - 20040605-XXXX

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LUDVIG BENJAMIN BERGSTRÖM - 20040511-XXXX

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ANDERS MATTIAS KVIST - 20030407-XXXX

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ADRIAN SOHRABI - 20040622-XXXX

Signerade med BankID 2026-07-07 09:29:03 Ref: 019f3b7a-e62a-7599-96b4-45895927e560

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